



Role Description – Training, Education and Careers Development Committee Member

About the Training, Education and Careers Development Committee:

The Training, Education and Careers Development Committee (TECDC) is a Standing Committee of CIEEM's Governing Board. The role of TECDC is:

- To identify, plan and undertake activities to promote the acquisition of relevant knowledge, technical and professional skills for CIEEM members and those seeking to enter the profession.
- To promote continuing professional development (CPD) amongst the profession and to advise on the requirements for CIEEM members and Chartered Ecologists.
- To oversee the development and implementation of CIEEM's Professional Development Strategy, including the development and delivery of a Professional Development Programme to meet the needs of the membership.
- To identify themes for annual conferences and to approve topics put forward by Geographic Sections and Special Interest Groups.
- To identify opportunities and support activities to promote the profession as a career to secondary school students, undergraduates and postgraduates; and
- To contribute to the strategic planning of the Chartered Institute.

The Role of a Committee Member:

- i. To attend meetings of TECDC and contribute actively to discussion and decision-making.
- ii. To respond to requests for advice, help and guidance from the Secretariat between meetings.
- iii. To contribute ideas and speaker suggestions for conference programmes.
- iv. To help plan a high quality Professional Development Programme.
- v. To help identify, plan and implement projects and activities to promote professional development.
- vi. To raise ideas and issues for discussion at TECDC meetings that are relevant to the purpose of the Committee, and
- vii. To contribute to CIEEM's strategic planning processes.