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| **A close up of a logo  Description generated with very high confidence** | **Awards 2025**  **Best Practice Knowledge**  **Sharing Award Nomination Form** |

Please read the Nomination Form Essentials in [2025 Awards | CIEEM](https://cieem.net/about-cieem/cieem-awards/2024-awards/) carefully before you begin to ensure you’re aware of all the submission guidelines and judging criteria.

# Nominator

|  |  |  |
| --- | --- | --- |
| Full Name: | |  |
| Membership Number:  *(If known)* | |  |
| Email: | |  |
| Connection to the project: | |  |
|  | I declare that, to the best of my knowledge, the information provided is accurate and complete. The supporting statement at the end of this form has been completed. | |
|  | I consent to the project being entered in an alternative category at the judges’ discretion. | |

# Project put forward for the Best Practice Knowledge Sharing Award

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| Project Name**\***: |  |
| Name of Implementor Organisation(s) / Partnership**\***: |  |
| Email Details for Project Lead**\*\***: |  |

**\* N.B.: These would be the details that would appear on any certificate/trophy should the nomination be shortlisted.**

**\*\* N.B.: This is the individual who will be contacted should the entry be Shortlisted.**

At CIEEM, we are always looking to expand our new webinar programme. If the project is shortlisted for an award, would you be interested in giving a webinar? Yes  No

**N.B:** **Please ensure that the Supporter has completed their section, which can be found at the end of this application, before submission to CIEEM.**

**Nominator**

Please outline below, with reference to the three award criteria, why this project should receive a CIEEM Best Practice Award.

Your nomination text and supporting information will be the only pieces of information that the judges use in their shortlisting. Please be as specific and evidence-based as possible when making the case for your project and be sure to address all the award criteria.

## Knowledge Sharing

### *Impact in providing knowledge exchange, training and education within ecology and environmental management. Projects could, for example, be tools, materials, publications, or programmes.*

*Please provide a brief description in* ***no more than 500 words*** *of the project including the date in years that work was undertaken, and monitoring carried out.*

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**The number of words in the following 3 boxes combined, should total no more than 1,000.**

## Project successfully communicates its objectives, approaches and findings to both project stakeholders and a wider audience: 20 points.

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## Project has the potential to influence research and policy agendas and to promote the delivery of best practice in ecology and environmental management: 10 points.

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## Project promotes opportunities for training, education and/or career development: 10 points.

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# Supporter

|  |  |  |
| --- | --- | --- |
| Full Name: | |  |
| Membership Number:  *(If applicable)* | |  |
| Organisation: | |  |
| Email: | |  |
|  | I have completed the supporting statement and declare that to the best of my knowledge the information provided is accurate and complete. I have not worked directly on the project. | |

Please summarise the impact of the project against the award criteria in **no more than 500 words**. The judges are looking for evidence of the project’s merits and achievements. If you are only able to provide a professional opinion about the project, please ensure this is relevant to the nomination and supported with a coherent explanation as to why you think it demonstrates best practice.

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Please email this entry form, your supporting information and three photos for use in the Awards presentation and booklet if shortlisted to [awards@cieem.net](mailto:awards@cieem.net) by the closing date of **Friday 10th January 2025.** Supporting information must be submitted as one PDF document, with a maximum of **six pages and** with **no more than three external links** included. Please ensure you include any photos, maps, graphs and diagrams within the six page limit. If you have any queries, please email or call 01962868626.

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| **Nomination Check List** | |
| Project and organisations/partners nominated for the award have been spell checked.  ***N.B.*** *These are the details that will appear on any certificate/trophy should the project be shortlisted.* |  |
| Brief description of project completed. |  |
| Ensure 3 criteria boxes are completed, clearly explaining how the project meets the criteria. |  |
| Supporter information and statement completed. |  |
| Ensure any photos, maps, graphs and diagrams are only included within your six page supporting info PDF and not in the nomination form.  ***N.B.*** *Failure to comply with this may result in your nomination becoming ineligible.* |  |
| Ensure your nomination form is submitted as a Word document. |  |
| Send three high quality photos alongside your nomination form and supporting information for use in the Awards presentation and booklet if shortlisted. |  |