

Action 2030 Working Group

Terms of Reference

The Governing Board approved the formation of a working group on the climate emergency and biodiversity crisis in 2019 to:

- a. provide challenge and advice on how CIEEM can achieve net-zero carbon emissions in its operations and activities by 2030, and
- b. provide advice as to how CIEEM members can effectively address the climate emergency and biodiversity crisis through their professional and personal activities.

PURPOSE

The purposes of Action 2030 Working Group are to:

- Challenge and provide advice to CIEEM on achieving net-zero carbon emissions by 2030 in all of its operations and activities.
- Identify means by which CIEEM can lead change to professional practice to reflect opportunities to address the climate emergency and biodiversity crisis.
- Provide information and advice to members on how they can help to address the climate emergency and biodiversity crisis through their professional work, for example, through producing advice notes, briefings and/or webinars.
- Promote the use of nature-based solutions to address the climate emergency.
- Build relationships and share knowledge with other relevant climate emergency and biodiversity crisis working groups.
- Encourage members and others to make changes in their personal activities to address the climate emergency and biodiversity crisis.

MEETINGS

The Working Group has the flexibility to decide on the frequency of meetings but must meet, as a minimum, at least three times a year. Meetings will normally be held by teleconference or videoconference.

The Chair will liaise with the Secretariat regarding meeting organisation and logistics which will be supported by the Secretariat.

The Working Group is a sounding board, an ideas generator and a challenge body.

It is intended that the Working Group will be active between meetings, but that members of the group can choose how active they wish to be.

REPORTING

The Working Group is a sub-committee of the Governing Board. The group will report on its activities and meetings to the Governing Board and to the Head of Policy.

All meeting notes will be made available to the Governing Board, Strategic Policy Panel and Secretariat.

COMPOSITION

Action 2030 Working Group members will:

- Attend meetings of the group and participate in the group exercising its role and functions in compliance with the terms of reference.
- Provide advice and expertise to assist the group in its deliberations.
- Act in the best interests of CIEEM and its members.

Membership of the Working Group is open to all grades of CIEEM membership. Members will have interests and experience relevant to the group and be able to demonstrate one action that they have implemented in the last 12 months to address the climate emergency and biodiversity crisis.

Selection will be through a brief statement outlining the applicant's interests and experience in relation to the climate emergency and biodiversity crisis and their ambitions for the group. Membership will be approved by the Governing Board.

The maximum size of the Working Group shall be limited to 15 individuals.

Members of the Working Group may serve for two consecutive terms of 3 years, followed by a third term of 1, 2 or 3 years as needed to reduce mass changeover of group members. The Chair may serve for up to 10 years in total.

Working Group members will be representative of the CIEEM membership, particularly including representation from Scotland, Wales and the island of Ireland, as well as England. Given the lack of wider diversity in the ecology and environmental management profession, greater diversity of views and backgrounds will be actively encouraged.

The Chair of the Working Group is nominated by members of the group and approved by the Governing Board.

REVIEW

The Action 2030 Working Group will review its functioning and operations every 2 years and will report its findings and recommendations to the Governing Board.

Last reviewed: March 2023