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| **A close up of a logo  Description generated with very high confidence** | **Awards 2023**  **Promising Professional Award Nomination Form** |

Please read the Nomination Form Essentials Guidance in [2023 Awards | CIEEM](https://cieem.net/about-cieem/cieem-awards/2023-awards/) carefully before you begin.

Ensure you’re aware of all the submission guidelines and judging criteria before submitting your entry.

# First Nominator

|  |  |  |
| --- | --- | --- |
| Full Name\*\*: | |  |
| Membership Number:  *(If known)* | |  |
| Email: | |  |
|  | I declare that to the best of my knowledge the information provided is accurate and complete. | |

# Second Nominator

|  |  |  |
| --- | --- | --- |
| Full Name: | |  |
| Membership Number:  *(If known)* | |  |
| Email: | |  |
|  | I declare that to the best of my knowledge the information provided is accurate and complete. | |

# Nominee

|  |  |
| --- | --- |
| Full Name**\***: |  |
| Membership Grade: | Choose an item. |
| Email:  *(If known)* |  |

**\* N.B.: These would be the details that would appear on any certificate/trophy should the nomination be shortlisted.**

**\*\* N.B.: This is the individual who will be contacted should the entry be Shortlisted.**

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| If possible, please provide a brief summary of the nominee’s professional experience | | | |
| Employer: |  | Full/Part time: |  |
| Position: |  | Date(s) in post: |  |
| Brief written statement of major projects worked on: | | | |
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Nominations are assessed against the following five professional attributes:

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|  | | Nominee demonstrates the ability to: |
| 1 | Knowledge and Skills | * Apply their knowledge and skills above the expected level for the grade of employment. * Take responsibility for their personal development. |
| 2 | Communication | * Successfully communicate ideas and complex messages with a range of audiences and through a variety of media. * Share knowledge and experience with others. * Seek and respond to feedback. |
| 3 | Leadership and Team Working | * Build and sustain productive working relationships. * Successfully influence others. * Inspire and motivate others. |
| 4 | Making Decisions and  Problem Solving | * Use knowledge and skills to inform decisions. * Use innovative/creative approaches and act decisively. * Challenge and investigate. |
| 5 | Personal Achievements | * Show initiative and enthusiasm. * Deliver positive outcomes for biodiversity through their work/volunteer activities. |

Nominator

Please outline below, with reference to the five criteria, why this member should receive the Promising Professional Award. Please note: the total number of words for the project description and the 5 criteria boxes should be no more than 1,000 words.

Please note that your nomination text will be the principal piece of information that the judges will use in their shortlisting, so please ensure to address all five award criteria listed below and be as specific and evidence-based as possible in making your case for your nominee.

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| Knowledge and Skills: 10 points. |
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| Communication: 10 points. |
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| Leadership and Team Working: 10 points. |
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| Making Decisions and Problem-Solving: 10 points. |
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| Personal Achievements: 20 points. |
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Please email this entry form and your supporting information (supporting information must be submitted as one PDF document, maximum of **six pages,** with no more than three external links included. Please ensure you include any photos, maps, graphs and diagrams within the 6 page limit) to [awards@cieem.net](mailto:awards@cieem.net) by the closing date of **Friday 6th January 2023**. If you have any queries, please email or call 01962868626

**The judges will agree a shortlist of nominations from their scoring of all of the entries. The shortlisted nominees will then be invited to submit their own personal statement which the judges will then review and score to determine the winner.**

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| **Nomination Check List** | |
| To be completed by the Nominators |  |
| Nominee information provided N.B. These are the details that will appear on any certificate/trophy should the project be shortlisted. |  |
| Summary of major projects worked on must be written in full, no bullet points. |  |
| Ensure 5 criteria boxes are completed, clearly explaining how the project meets the criteria and adhering to the word count. |  |
| Ensure any photos, maps, graphs and diagrams are only included within your 6 page supporting info PDF. Failure to comply with this may result in your nomination becoming ineligible. |  |
| Ensure your nomination form is submitted as a Word document. |  |