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| **Role**  The role of the Student and Early Careers Focus Group is to:   1. Advise on the services/activities that it considers beneficial for CIEEM to offer to support students and early career practitioners in the sector; 2. Advise on the resources that it considers beneficial for CIEEM to develop and offer to support students and early career practitioners in the sector; 3. Contribute ideas to help CIEEM continually improve their Student and Qualifying membership grade offerings; 4. Contribute content to written articles, webinars etc. to give a student or early career individuals perspective; 5. Help to identify opportunities for CIEEM to disseminate careers advice. |
| **Terms of Reference**  The Student and Early Careers Focus Group has the following role and responsibilities:   1. To share ideas on planned and potential CIEEM student and careers activities in order to maximise usefulness and impact. 2. To collaborate on the development of CIEEM student and careers activities. |
| **Scope**  The Focus Group’s activities will be defined by the Institute’s Strategic and Operational Plans. Currently the following objectives could apply:   * Create a toolkit of resources suitable for members to use when promoting ecological and environmental management careers or giving careers advice in schools/further education colleges/at events. * Supporting the health and wellbeing of members. |
| **Membership and Operations**  Membership of the Focus Group is for CIEEM members only and is granted upon submission of a completed application form which provides contact details and a short personal statement outlining your background and areas of interest. The group is limited to 25 members.  Discussions will take place remotely (via email, conference call etc.), as required. We understand that there are fluctuations in the workloads for students and early careers practitioners and as such encourage active engagement but there is no obligation to attend meetings or to participate in activities.  We are looking for a minimum one year commitment and a maximum term of three years, though this may be extended depending upon an individual’s circumstances. |