|  |  |
| --- | --- |
| **A close up of a logo  Description generated with very high confidence** | **Awards 2020**  **Best Practice Stakeholder Engagement Award Nomination Form** |

Please read the Nomination Form Essentials in [*CIEEM Awards 2020: All You Need To Know*](http://www.cieem.net/awards) carefully before you begin to ensure you’re aware of all the submission guidelines and judging criteria.

# Nominator

|  |  |  |
| --- | --- | --- |
| Full Name: | |  |
| Membership Number:  *(If known)* | |  |
| Email: | |  |
| Connection to the project: | |  |
|  | I declare that to the best of my knowledge the information provided is accurate and complete. The supporting statement at the end of this form has been completed. | |
|  | I consent to the project being entered in an alternative category at the judges’ discretion. | |

# Project put forward for the Best Practice Stakeholder Engagement Award

|  |  |
| --- | --- |
| Project Name\*: |  |
| Name of Implementor Organisation(s) / Partnership\*: |  |
| Email Details for Project Lead: |  |

\* N.B.: These would be the details that would appear on any certificate/trophy should the nomination be shortlisted.

At CIEEM, we are always looking to expand our new webinar programme. If the project is shortlisted for an award, would you be interested in giving a webinar? Yes  No

**N.B.:** **Please ensure that the Supporter has completed their section, which can be found at the end of this application, before submission to CIEEM.**

**Nominator**

Please outline below, with reference to the three award criteria, why this project should receive a CIEEM Best Practice Award. **Please note: the total number of words for the 4 criteria boxes should be no more than 1,000 words. The description of the impact of the project can be an additional 500 words.**

Your nomination text and supporting information will be the only pieces of information that the judges use in their shortlisting. Please be as specific and evidence based as possible when making the case for your project and be sure to address all the award criteria.

# Stakeholder Engagement

*Effectiveness of engagement with a range of stakeholders*

*Please provide a brief description of the project including the date in years that work was undertaken, and monitoring carried out.*

|  |
| --- |
|  |

## Based on transparent and timely access to information, with sufficient time to fully understand and incorporate concerns and recommendations of all stakeholders

|  |
| --- |
|  |

## Culturally appropriate to facilitate dialogue and exchange of information and allow consensus building

|  |
| --- |
|  |

## How potential tensions or conflicts were anticipated and, if relevant, how they were resolved or taken into account in appropriate ways

|  |
| --- |
|  |

**\*The number of words in the above 4 boxes combined, should total no more than 1,000.**

# Supporter

|  |  |  |
| --- | --- | --- |
| Full Name: | |  |
| Membership Number:  *(If applicable)* | |  |
| Email: | |  |
|  | I have completed the supporting statement and declare that to the best of my knowledge the information provided is accurate and complete. I have not worked directly on the project. | |

Please summarise the impact of the project against the award criteria in **no more than 500 words**. The judges are looking for evidence of the project’s merits and achievements. If you are only able to provide a professional opinion about the project, please ensure this is relevant to the nomination and supported with a coherent explanation as to why you think it demonstrates best practice.

|  |
| --- |
|  |

**(Max 500 words)**

Please email this entry form and your supporting information (maximum of **six pages**) to [awards@cieem.net](mailto:awards@cieem.net) by the closing date of **Monday 13th January 2020**. If you have any queries, please call 01962 868626.