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| **A close up of a logo  Description generated with very high confidence** | **Awards 2020**  **Planning Authority of the Year Award Nomination Form** |

Please read the Nomination Form Essentials in [*CIEEM Awards 2020: All You Need To Know*](http://www.cieem.net/awards) carefully before you begin to ensure you’re aware of all the submission guidelines and judging criteria. Please note that, in addition to the nominator (who may also work for the local planning authority and/or be the Lead Contact) your nomination should also have a testimonial from a Supporter (see end section of this form).

# Nominator

|  |  |  |
| --- | --- | --- |
| Full Name: | |  |
| Membership Number:  *(If known)* | |  |
| Email: | |  |
| Connection to the Planning Authority: | |  |
|  | I declare that to the best of my knowledge the information provided is accurate and complete. | |

# Nominee for the Planning Authority of the Year Award

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| Planning Authority Name: |  |
| Name of Lead Contact: |  |
| Email Contact Details for Lead: |  |

**N.B.** **Please ensure that the Supporter has completed their section, which can be found at the end of this application, before submission to CIEEM.**

Please explain why the organisation you have nominated should receive the CIEEM Planning Authority of the Year Award. **Maximum 1,000 words total**. This text is a critical part of your nomination for an award so be sure to include evidence relevant to the award criteria.

Ambition, approach and scope of strategies, plans and policies: 10 points.

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## Implementation through practical action and sound planning decision-making: 20 points.

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## Training and support for relevant staff and committee members: 10 points.

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## Outreach activities: 10 points.

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# Supporter

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| --- | --- | --- |
| Full Name: | |  |
| Membership Number:  *(If applicable)* | |  |
| Email: | |  |
|  | I have completed the supporting statement and declare that to the best of my knowledge the information provided is accurate and complete. I am not a current employee of the planning authority. | |
| *Please summarise the impact of the planning authority’s work against the award criteria in* ***no more than 500 words****. The judges are looking for evidence of the authority’s merits, activities and achievements as relevant to the nomination.* | | |
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Please email this entry form and your supporting information (maximum of **six pages**) to [awards@cieem.net](mailto:awards@cieem.net) by the closing date of **Monday 20th January 2020**. If you have any queries, please call 01962 868626.