



## Chartered Ecologist Videoconference PRI Applicant Guidance

Chartered Ecologist Stage Two interviews are now via videoconference. Our aim is to allow interviews to be arranged with far more flexibility for both Applicants and Assessors, as well as reducing the environmental impact of the interview process.

Applicants must present original photographic identification both at the trial session and at the interview. Acceptable forms of identification are passports, national identification cards or drivers' licences. Your identity will be verified on camera before the assessment commences.

As an introduction to the process a short video can be viewed here  
<https://youtu.be/vFhAEoCF7ig>

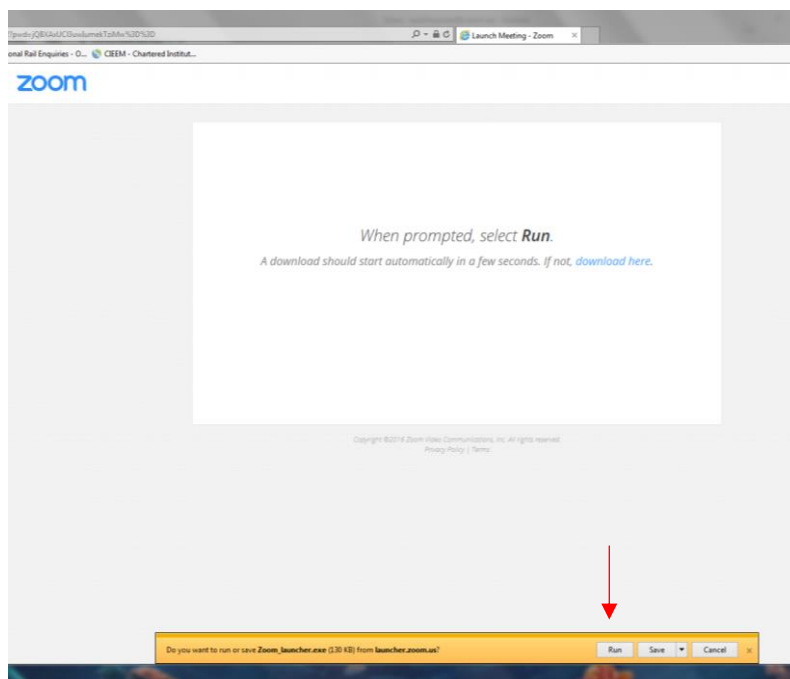
To be able to join the Zoom meeting you will need access to a web browser, robust broadband, a webcam, microphone and speakers.

Please see **Appendix 1** for the required computer specifications.

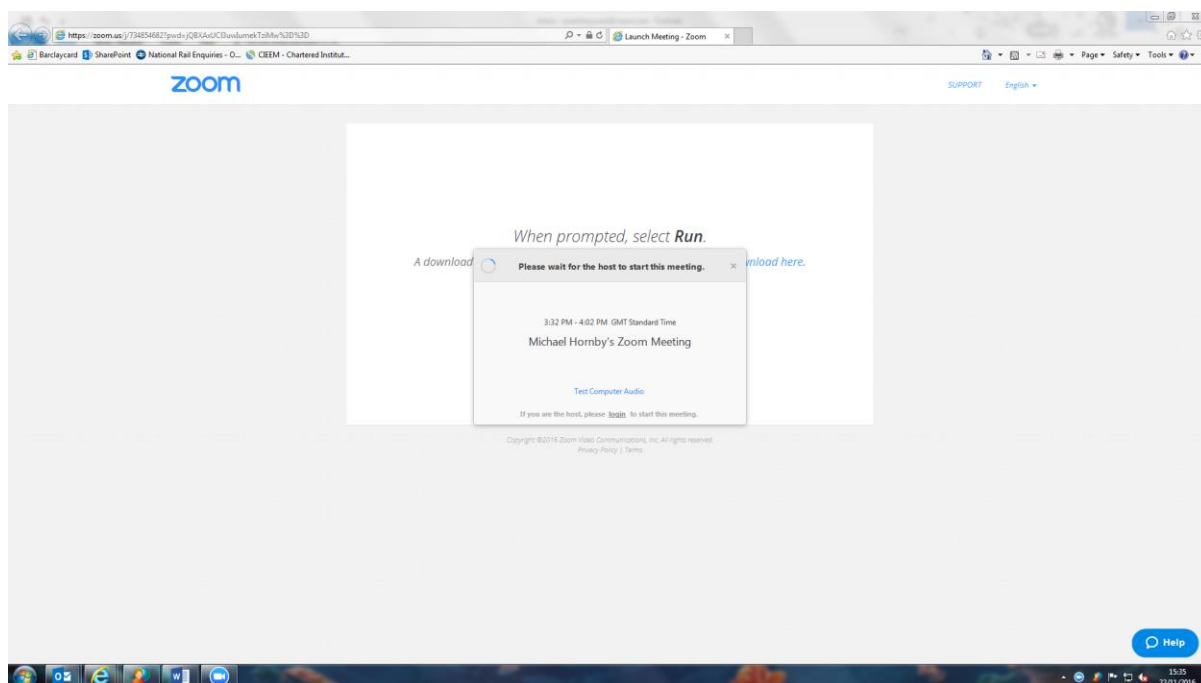
The Registration Officer will send out an email inviting you to the interview. An example email is below.

The email gives you the option of joining the meeting in several ways. To join from a PC, Mac, Linux, IOS or Android, the highlighted link should be clicked on.

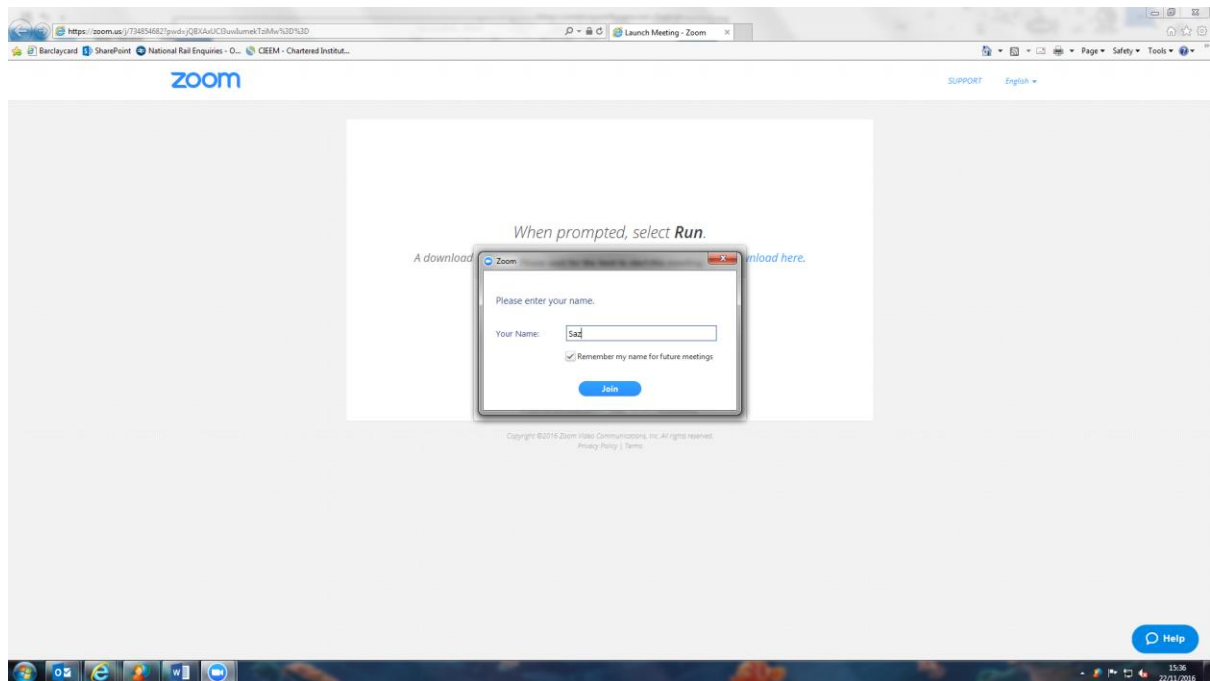
Once you have clicked the link you will be prompted to download a ZoomLauncher zip file to launch the meeting. Simply click on the link at the add in will be downloaded. You may need to check with your organisation if this is possible.



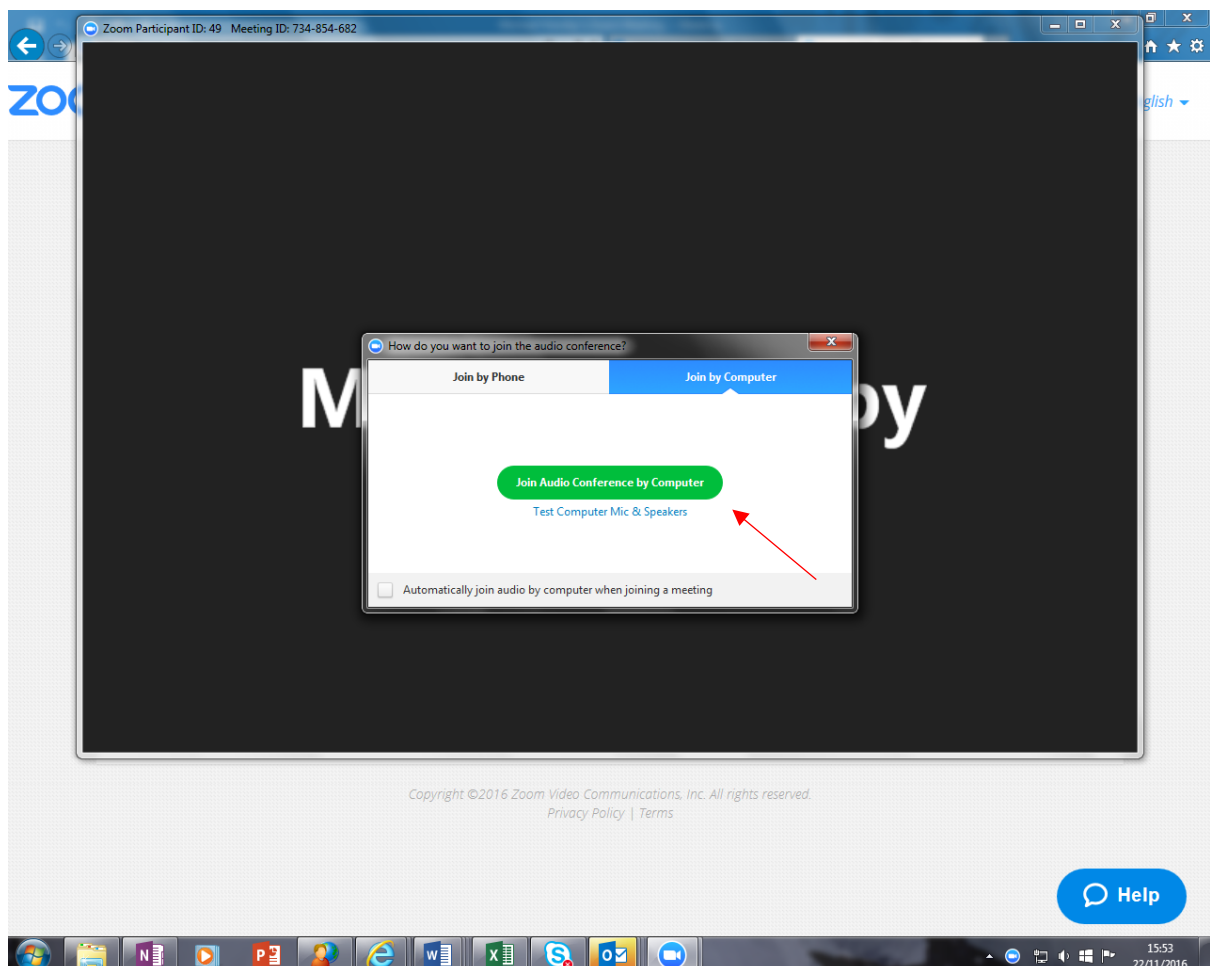
If the registration officer has not started the meeting you may get the below message.



When the Registration Officer starts the meeting, you will be prompted to fill in your name.

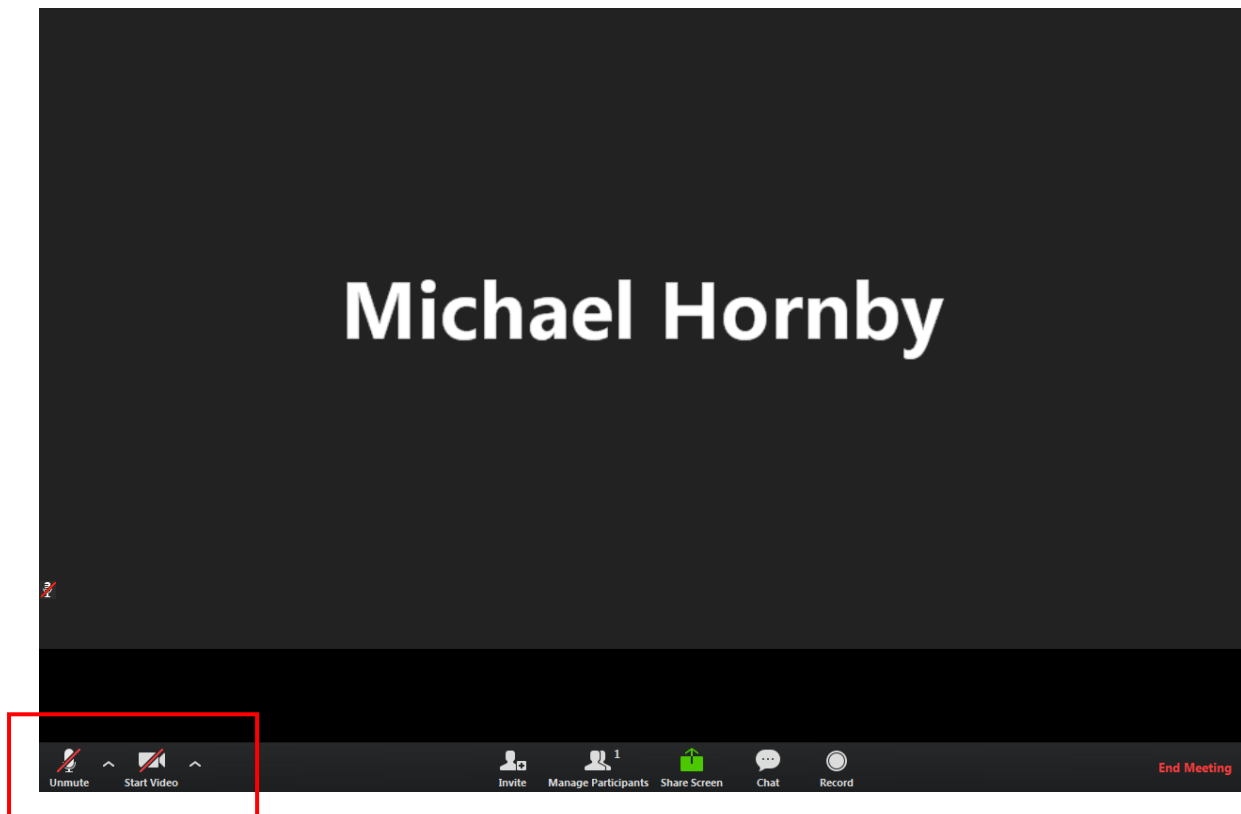


You will then be taken to the below screen, where you will need to click on **Join Audio Conference by Computer**



You will then be taken to the meeting.

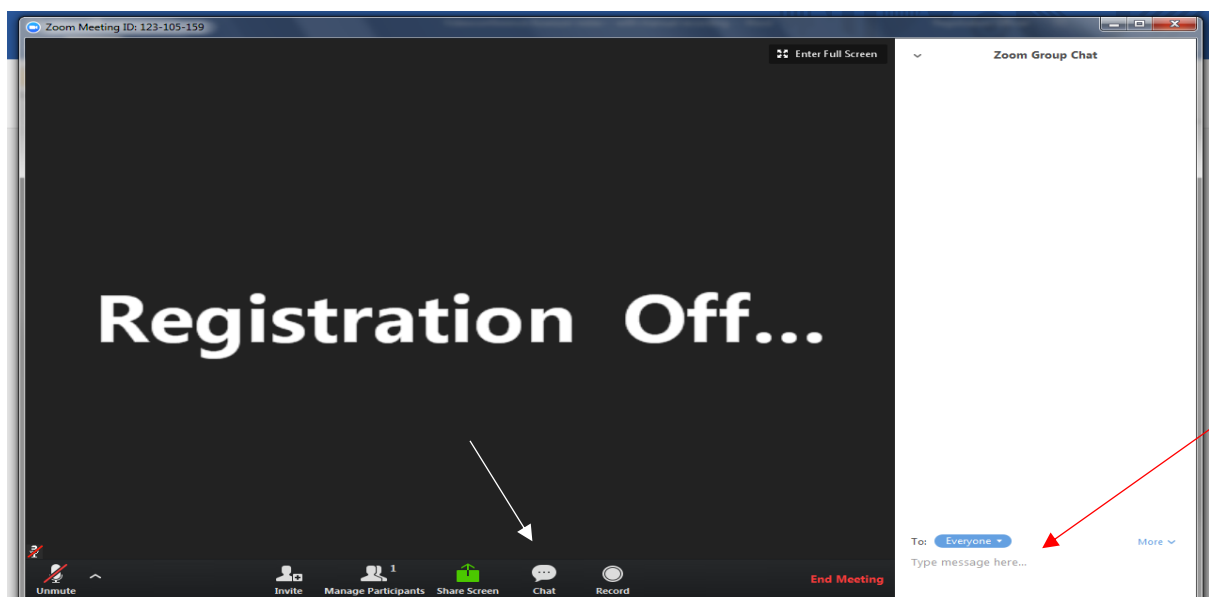
Once in the meeting you can switch on video by clicking on **Start Video**. You can also mute and unmute your microphone.



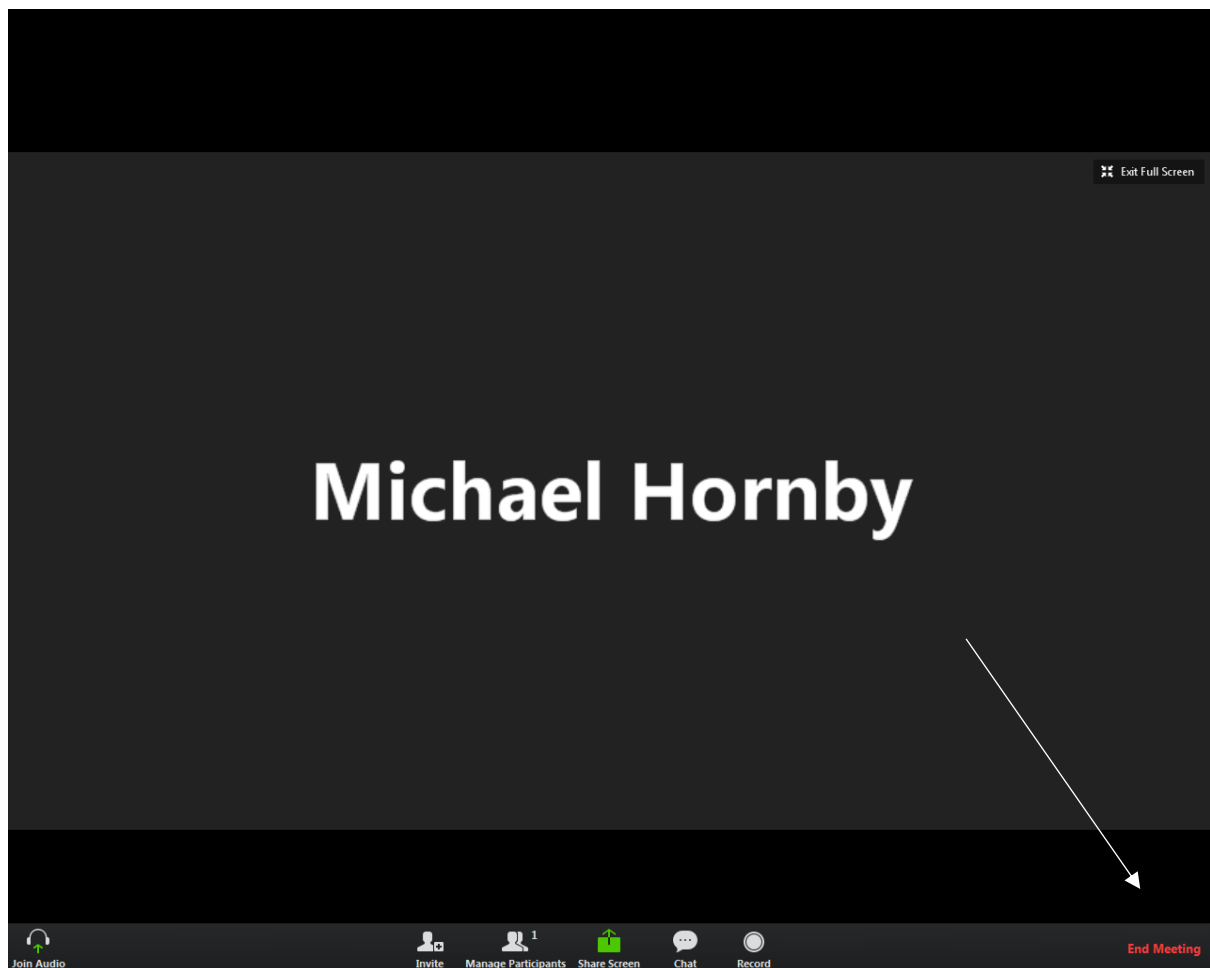
The small number next to the **Manage Participants** button indicates how many participants are in the meeting.

Should the connection be lost or should anyone's screen freeze then you can access the meeting again by re-clicking on the emailed link.

If at any time the audio or video fails, you can message the Assessors by using the chat function. This can be accessed by clicking the **Chat** icon.



When you wish to exit the meeting click on the **Exit Meeting** red button at the bottom right of the screen.



## **APPENDIX 1 SYSTEM REQUIREMENTS FOR PC, MAC, AND LINUX**

### **System Requirements**

- An internet connection – broadband wired or wireless (3G or 4G/LTE)
- Speakers and a microphone – built-in or USB plug-in or wireless Bluetooth
- A webcam or HD webcam - built-in or USB plug-in
- Or, a HD cam or HD camcorder with video capture card

### **Supported Operating Systems**

- Mac OS X with MacOS 10.6.8 /(Snow Leopard) or later
- Windows 10
- Windows 8 or 8.1
- Windows 7
- Windows Vista with SP1 or later
- Windows XP with SP3 or later
- Ubuntu 12.04 or higher
- Mint 17.1 or higher
- Red Hat Enterprise Linux 6.4 or higher
- Oracle Linux 6.4 or higher
- CentOS 6.4 or higher
- Fedora 21 or higher
- OpenSUSE 13.2 or higher
- ArchLinux (64-bit only)

### **Supported Tablet and Mobile Devices**

- Surface PRO 2 running Win 8.1
- Surface PRO 3 running Win 10
- iOS and Android devices
- Blackberry devices

### **Supported Browsers**

- Windows: IE7+, Firefox, Chrome, Safari5+

- Mac: Safari5+, Firefox, Chrome

### Processor and RAM Requirements

	Minimum	Recomended
Processor	Single Core 1Ghz or Higher	Dual Core 2Ghz or Higher (i3/i5/i7 or AMD equivalent)
RAM	N/A	4Gb

**Note:** Linux requires a processor or graphics card that can support OpenGL 2.0 or higher

### High DPI Support

- High DPI displays are supported in Zoom version 3.5 or higher

### Bandwidth Requirements

The bandwidth used by Zoom will be optimized for the best experience based on the participants' network. It will automatically adjust for 3G, WiFi or Wired environments.

Recommended bandwidth:

- For 1:1 video calling: 600kbps (up/down) for HQ video and 1.2 Mbps (up/down) for HD video
- For group video calling: 600kbps/1.2Mbps (up/down) for HQ video. For gallery view: 1.5Mbps/1.5Mbps (up/down).
- For screen sharing only (no video thumbnail): 50-75kbps
- For screen sharing with video thumbnail: 50-150kbps
- For audio VoIP: 60-80kbps